

# Curriculum Audit & Improvement Service Agreement

## Service Agreement – Curriculum Audit & Improvement

This Service Agreement – Curriculum Audit & Improvement – is made and entered into as of **[Date]**, by and between:

**ACE Advancing Curriculum Excellence**  
14 Goldington Avenue, Bedford MK403BY

**Représenté par:**  
Marie-Ena I. Lewis  
Spécialiste du développement curriculaire  
14 Goldington Avenue, Bedford MK403BY  
07492 086 291  
Marieena.ibo@gmail.com

**And**

**Client:**  
[School/Organization Name], [Address], [Email], [Phone Number]

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### 1. Scope of Services

The Service Provider agrees to provide curriculum audit and improvement services as described below:

- **Type of Service:** [Specify, e.g., Single Subject Audit, Multi-Subject Audit, Corporate Training Program]
  - **Deliverables:** [Briefly describe, e.g., audit report, improvement plan, recommendations, optional support]
  - **Timeline:** [Specify start and end dates]
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## 2. Fees and Payment

- **Total Fee:** [Specify in EUR/GBP/USD]
  - **Payment Terms:** [e.g., 50% deposit upon signing, 50% upon delivery]
  - **Additional Costs:** Travel, accommodation, materials, or other agreed expenses billed separately.
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## 3. Client Responsibilities

- Provide necessary information, documents, and staff access
  - Ensure timely feedback and approvals
  - Payment as agreed in Section 2
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## 4. Cancellation and Rescheduling

- **Cancellation by Client:** [Specify, e.g., partial refund if canceled within a certain period]
  - **Cancellation by Service Provider:** Service Provider will provide notice and either reschedule or refund fees.
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## 5. Confidentiality

Both parties agree to maintain the confidentiality of any proprietary or sensitive information shared during the project.

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## 6. Intellectual Property

All materials created remain the intellectual property of the Service Provider. The Client may use these materials only for internal educational purposes.

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## **7. Liability**

The Service Provider will not be liable for indirect or consequential damages. Liability is limited to the total fees paid under this Agreement.

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## **8. Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of [Country/Region].

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## **9. Acceptance**

By signing below, both parties agree to the terms of this Agreement.

### **Service Provider:**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **Client:**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_